Campus Computing Resources

Computing Labs
There are approximately 125 computers available for student use in public and residence hall computing labs on campus. Each lab is equipped with a high speed laser printer.

Software installed on lab computers includes Microsoft Office 365, and other applications specific to academic course work.

Public computing labs are equipped with various equipment, including digitized video editing workstations, DVD burners, scanners, color and black-and-white laser printers.

Ferguson Center
Open 24 hours a day, 7 days a week
• 15 Windows workstations
• 2 scanner stations
• 6 digital video editing stations
• 1 color laser printer
• 1 monochrome printer
• 3D printer

Library (Stockwell)
Open during posted hours
• Assorted Windows and MacBook wireless laptops, Chromebooks and iPads available for sign-out from the circulation desk.
• 1 scanner station
• 1 color printer
• 2 print/copy/scan machines
• Multiple monochrome printers

Olin Hall
Open during posted hours
• 17 Windows workstations
• 1 monochrome printer

Putnam Hall
Open during posted hours
• 24 Windows workstations
• 1 monochrome printer

Cable Television
All residential rooms are equipped with digital cable television service. Televisions must be equipped with a digital QAM tuner. All televisions manufactured since 2007 meet this requirement. Students will need to bring a cable cord, and TVs are not provided.

Printing and Print Quotas
Printers are available for student use in all public and residence hall computer labs. All lab printers are configured to print on both sides by default to reduce waste and preserve our environment.

Underclass students receive $15.00 of print credit per semester and seniors receive $20.00 of print credit. Monochrome sheets are $ .05 each while color sheets are $ .30 each. Color laser printing is available in the Ferguson 24 Hour Lab and in Stockwell Library. Additional information is available at: www.albion.edu/it.

Help When You Need It
User Services staffs the Information Technology Help Desk Monday–Friday, 8 a.m.–5 p.m. For assistance with computing issues on campus, students may e-mail: helpdesk@albion.edu, call ext. 0479 (517/629-0479), or visit the Help Desk office on the ground floor of the Ferguson Building.

After hours service is staffed by student technology technicians and available in the Stockwell Library Sunday–Thursday, 7 p.m.–midnight.

User Services provides technical assistance and support for student computers. Students having difficulty with their personal computers may bring their computing equipment to the Help Desk during office hours. Our student technicians will attempt to resolve any minor software or configuration issues. For significant problems or hardware issues, User Services can make referrals for repairs.

Purchasing a New Computer

Most students prefer bringing a wireless laptop to enjoy the benefits of wireless networking in academic and residential spaces. We don’t require certain computer models or brands.

Regardless of what type of computer you bring, your system must meet certain minimum requirements to connect to the Albion College network.

Computer Requirements
• Windows 7, Windows 8, Windows 10 OR
• MAC OS X version 10.6 (Snow Leopard) or higher
• 802.11 n or ac wireless network
• Wireless adapters for gaming consoles are strongly encouraged.

Recommendations
• It is highly recommended that students bring their operating system media so User Services can help you troubleshoot any problems that might arise.
• It is highly recommended to have a 4GB or greater USB Flash/Jump Drive for portable file storage.

*wireless printing not supported/must have USB cable

Move-In Weekend
On Move-in weekend, User Services staff will be available at the help desk on Saturday and Sunday 12 p.m.–4 p.m. - Ferguson Gl6.

Users can download software to their machine by visiting www.albion.edu/it and logging in with their network username and password.

Call 517-629-0479 or email helpdesk@albion.edu for assistance.

Student Computing Services

Albion College provides robust student computing services, including:

• Network configuration for mobile devices and game box systems
• Free software for student-owned computers
• Free tech support for student-owned computers
• Wireless networking in academic buildings and primary residence halls
• E-mail account for life

• Individual network file storage space is 2 GB
• Personal Web space
• Google Storage Unlimited
• Public and residence hall computer labs
• Printing
• Specialty sign-out equipment for academic projects (still and video cameras, iPads, voice recorders, projectors, etc.)