

**TO:** First Year and Transfer Students  
**FROM:** Fiona Houghtby  
Election Commissioner  
**DATE:** August 30th, 2020  
**RE:** Student Senate Elections



Every September, the Albion College First Year and Transfer student body elects, by popular vote, up to five (5) First Year and/or Transfer Student Senators. Students interested in running for one of these positions should read Article II of the Student Senate Constitution, complete the required paragraph, and note the following timeline. This year, due to Covid-19 concerns, 50 signatures from fellow students will not be required to run in this election. Instead a paragraph, detailed in this timeline will be required.

**September 16th , 5:00PM:** The attached petition, including an attached paragraph explaining your interest in becoming a senator, must be submitted to the Student Senate office, located on the fourth floor of the Kellogg Center. The paragraph must be a minimum of 100 words and express your reasons for wanting to represent the student body. Once the paragraph and petition are turned in, candidates will be notified if they have been placed on the ballot and receive a link to the mandatory Google Meet meeting.

**September 18th, 6:30PM:** All candidates will attend a meeting by Google Meet regarding election procedures, financing, and ethics.

**September 19th, 12:00 Midnight:** Campaigning begins.

**September 22nd- September 25th, 5:00PM:** Students will vote by means of a secure online poll sent to their email.

**September 26:** Election results will be announced by email.

## **ARTICLE VI ELECTIONS**

**SECTION 1. GENERAL ELECTION.** The Election Commissioner designee shall conduct a General Election in the month of April each Spring in order to elect a Senate President, Senate Vice-President, and twenty (20) Student Senators. The Election Commissioner must be approved by the affirmative majority vote of the Senators present at a meeting, with a quorum being present. Candidates for President and Vice-President shall stand for election together on the same ticket. In the event that three or more tickets run for the positions of President and Vice-President, the Election Commissioner may conduct a vote of the student body in a primary election. In the event of a primary election, the two tickets with the most votes shall be placed on the General Election ballot. Candidates for the positions of President and Vice-President on the General Election ballot who are not elected shall be considered duly elected Student Senators provided they receive the number of votes necessary to elect them to the position of Senator.

**SECTION 2. FIRST-YEAR AND TRANSFER STUDENT ELECTION.** The Election Commissioner shall conduct a First-Year and Transfer Student Election in the month of September each fall in order to elect five (5) Student Senators. The Election Commissioner must be approved by the affirmative majority vote of the Senators present at a meeting, with a quorum being present.

**SECTION 3. SPECIAL ELECTION.** In the event of three (3) or more vacancies at a given time on the Senate, the Election Commissioner may conduct a Special Election to fill the vacated positions.

**SECTION 4. ELECTION PROCEDURES.** The election procedures that ensure the right of all candidates to a fair and ethical election and all candidates shall be elected by a popular vote of the student body. No violations of the Albion College Student Handbook shall be allowed.

**SECTION 5. ELIGIBILITY.** Any student with a at least a 2.85 grade point average and is in good social standing with the institution of Albion College is eligible to run for the position of Student Senator in the General Election. Any student with a at least a 2.85 grade point average and is in good social standing with the institution of Albion who has attended at least five (5) Student Senate meetings during their enrollment at Albion College and is, at least, in their second semester, according to units taken, at Albion College may run for Senate Vice-President. Any student with a 2.85 grade point average and is in good social standing with the institution of Albion who has attended at least fifteen (15) Student Senate meetings during their enrollment at Albion College and is, at least, in their fourth semester, according to units taken, at Albion College may run for Senate President. The candidates for Senate President and Vice President must be current Senators or Representatives. Only first-year and transfer students beginning their first semester at Albion shall serve as candidates in the First-Year and Transfer Student Election.

**SECTION 6. CHECKING ELIGIBILITY.** Before each election, the grades of each senate candidate, shall be checked by the Election Commissioner with the help of the Vice President of

Student Affairs. The Election Commissioner shall collect grade release forms and permission to check social standing. This list will then go to the Vice President of Student Development, who will inform the Election Commissioner if anyone is ineligible. At no point will the Election Commissioner see or receive the academic of senate candidates. In the case that a senate candidate wins a senate seat in an election, but has a grade point average below 2.85 they will have to have their grades checked by the Election Commissioner, with the help of the Vice-President of Student Affairs, to ensure their continued eligibility to serve as a Student Senator.

**SECTION 7. APPEALS.** Candidates may appeal an election decision to the Vice-President for Student Development and Dean of Students within twenty-four (24) hours.

For questions on the election process, please email Fiona Houghtby at [fch11@albion.edu](mailto:fch11@albion.edu)

## Candidate Information

### Candidate for Senator

Name:

Student Number:

Email Address:

Cell Phone:

Please explain your interest in becoming a senator, and why you want to represent the student body (100 word min.).